

WORK HEALTH & SAFETY POLICY

Briz Floors Pty Ltd | ACN: 164 717 917

DOCUMENT CODE	VERSION	EFFECTIVE DATE	PAGES
BFPOL-WHS-00001	2.0	January 2026	1 of 3

PURPOSE

The purpose of this policy is to set out Briz Floors Pty Ltd's commitment to providing a safe, healthy, and productive working environment for all workers, subcontractors, and visitors. This policy aims to ensure compliance with the Work Health and Safety Act 2011 (Qld) and to embed a strong safety culture across all operations.

POLICY STATEMENT

Briz Floors Pty Ltd is committed to the elimination of workplace injury and illness. Management accepts responsibility for the health and safety of all persons affected by our work and will take all reasonably practicable steps to meet that obligation.

Compliance with this policy is mandatory. Failure to adhere to the requirements of this policy may result in disciplinary action.

SCOPE

This policy applies to all employees, subcontractors, labour-hire personnel, and visitors engaged in or connected with the operations of Briz Floors Pty Ltd, including all project sites, the company's principal place of business, and any other location where work is carried out on behalf of the company.

DEFINITIONS

PCBU means a Person Conducting a Business or Undertaking as defined under the Work Health and Safety Act 2011 (Qld). Briz Floors Pty Ltd is a PCBU.

Worker means any person who carries out work for Briz Floors in any capacity, including employees, contractors, subcontractors, and labour-hire workers.

Workplace means any place where work is carried out for Briz Floors, including construction sites, the company's premises, and any other location directed by management.

POLICY

1. MANAGEMENT COMMITMENT

- 1.1 Briz Floors' management will provide and maintain, so far as is reasonably practicable, a safe working environment, safe plant and equipment, and safe systems of work.
- 1.2 The Managing Director takes personal responsibility for the WHS performance of Briz Floors and will ensure that adequate resources are allocated to meet our WHS obligations.
- 1.3 WHS performance will be monitored, reviewed, and reported as a standing agenda item at management level.

2. WORKER RESPONSIBILITIES

- 2.1** All workers must take reasonable care for their own health and safety and for the health and safety of others who may be affected by their actions or omissions at the workplace.
- 2.2** Workers must comply with all lawful reasonable instructions given by Briz Floors in relation to WHS, and must not wilfully interfere with or misuse anything provided for WHS purposes.
- 2.3** Workers must promptly report all hazards, incidents, near misses, and injuries to their supervisor and, where required, via the company's incident reporting process.

3. HAZARD IDENTIFICATION AND RISK MANAGEMENT

- 3.1** Briz Floors will systematically identify hazards, assess associated risks, and implement controls in accordance with the hierarchy of controls.
- 3.2** Safe Work Method Statements (SWMS) will be prepared and communicated for all identified high-risk construction work as required under the Work Health and Safety Regulation 2011 (Qld).
- 3.3** Workers will be consulted in the hazard identification and risk management process.

4. INCIDENT REPORTING AND INVESTIGATION

- 4.1** All workplace injuries, illnesses, dangerous incidents, and near misses must be reported immediately to the relevant supervisor and documented using the company's incident reporting form.
- 4.2** Notifiable incidents must be reported to Workplace Health and Safety Queensland (WHSQ) in accordance with the Act. The workplace must not be disturbed until authorised by an inspector, except to preserve life or prevent further injury.
- 4.3** All reported incidents will be investigated to identify root causes and to implement corrective actions to prevent recurrence.

5. TRAINING AND COMPETENCY

- 5.1** Briz Floors will ensure that all workers have the skills, knowledge, and training necessary to carry out their work safely.
- 5.2** Induction training covering WHS obligations, site-specific hazards, and emergency procedures will be completed before commencing work on any project site.
- 5.3** Records of training and inductions will be maintained by the company.

6. SUBCONTRACTOR MANAGEMENT

- 6.1** Briz Floors will ensure, so far as is reasonably practicable, that subcontractors engaged on its projects comply with the company's WHS requirements and with all applicable legislation.
- 6.2** Subcontractors will be required to provide evidence of their own WHS management arrangements and relevant insurances prior to commencing work.

7. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- 7.1** Appropriate PPE will be provided and workers are required to wear and maintain PPE in accordance with site requirements and manufacturer's instructions.
- 7.2** PPE is considered a last line of defence and will be used in conjunction with, not in lieu of, other risk controls.

8. DRUG AND ALCOHOL

- 8.1** No worker is permitted to attend the workplace or perform work for Briz Floors while under the influence of alcohol, drugs, or any other substance that impairs their capacity to work safely.
- 8.2** Workers taking prescribed medication that may affect their ability to work safely must advise their supervisor prior to commencing work.

REVIEW

This policy will be reviewed at least annually or following any significant incident, legislative change, or material change to Briz Floors' operations. Briz Floors Pty Ltd reserves the right to amend this policy at any time. Any changes will be communicated to all workers in a timely manner.

This policy (v2.0) supersedes version 1.0 of the Briz Floors Work Health & Safety Policy originally issued July 2023.

QUERIES

Any worker who has a question regarding this policy or its application should raise the matter with their direct supervisor or with the Managing Director within 30 days of becoming aware of the issue.

RELATED POLICIES & DOCUMENTS

Document	Reference
Incident Reporting Procedure for On-Site Staff	Briz Floors Incident Report Procedure.docx
Safe Work Method Statement (SWMS) – Site Specific Document	Project-specific document (issued per job)
Work Health and Safety Act 2011 (Qld)	Legislation

AUTHORISATION

Authorised By	Signature	Date
Brendon Krytenberg	Signed original held on file	27/01/2026

Brendon Krytenberg | Managing Director | Briz Floors Pty Ltd